

MINUTES

COLLEGE OF ENGINEERING FACULTY ORGANIZATION (CEFO)

Thursday, September 3, 2009, 12:30 PM

CARC, Room 101

The following individuals signed the attendance sheet:

- COLLEGE OF ENGINEERING: R. Johnson, R. Smelser
- CIVIL ENGINEERING: J. Amburgey, K. Barrsen, J. Gergely, J. Graham, M. Kane, V. Ogunro, S. Pulugurtha, W. Saunders, K. Warren, J. Wu, D. Young
- ELECTRICAL AND COMPUTER ENGINEERING: N. Bousaba, J. Conrad, K. Daneshvar, J. Hudak, Y. Kakad, V. Lukic, M. Miri, A. Mukherjee, A. Nasipuri, F. Tranjan, T. Weldon, J. Xie, P. Winter, J. Price.
- ENGINEERING MANAGEMENT: C. Lim, E. Ozelkan, Y. Sireli, S.G. Teng.
- ENGINEERING TECHNOLOGY: A. Brizendine, N. Byars, D.Chen, R. Coowar, D. Cottrell, B. Gehrig, J. Gresser, J. Hildreth, D. Hoch, P. Kabengela, J. Kimble, A. Kitts, N. Lu, S. McMillan, D. Murphy, T. Nicholas, C. Orozco, R. Priebe, P. Schmidt, D. Sharer, B. Sherlock, A. Sleiti, R. Swan, J. Urbas, S. Wang, A. Zhou.
- MECHANICAL ENGINEERING AND ENGINEERING SCIENCE: A. El-Ghannam, G. Elliot, H. Fang, R. Hocken, S. Kelly, E. Morse, B. Mullany, S. Patterson, J. Raquet, Scott Smith, Stuart Smith, A. Soliman, P. Tkacic, M. Uddin, O. Wei, T. Xu, H. Zhang, N. Zheng, T. Koch.
- GUESTS: T. Rufty, J. Stein, M. DeCusati, C. Whitehead, D. Rowe, M. Hermann, T. Beauregard, W. Turner, J. Brien, C. Blat, D. Blackmon, B. Mohler, L. Parker.

Documented attendance: 89 total, 61 voting faculty.

Quorum of voting faculty: 52.

1. Welcome

CEFO president James Bowen called the meeting to order at 12:30 p.m. He introduced the members of the CEFO Executive Committee: Jim Bowen (President), Ertunga Ozelkan (President Elect), Barry Sherlock (Secretary), and Peter Schmidt (Parliamentarian).

2. Approval of Minutes (Ertunga Ozelkan)

A motion to approve the minutes of the April 2, 2009 CEFO meeting was seconded and passed.

3. Information for Faculty (Jim Bowen)

- **Additional meetings:** The next CEFO meeting will be on November 12th. Topics include revision of the CEFO constitution and bylaws, procedures for selection of graduate faculty, and technologies for distance learning.

- **COE Picnic:** The picnic will be held on Friday October 2nd at Hayes Field from 11:00 to 2:00. No tickets are needed.
- **Mentors for Industrial Senior Design projects:** There are many projects for this Fall; a list may be seen at srdesign.uncc.edu. Faculty are encouraged to become involved as a mentor for one or more projects. All are connected with industrial partners. Interested faculty should contact Bill Heybruck.

4. Unfinished Business (Jim Bowen)

A motion to elect Nan Byars as primary representative and Yesim Sireli as alternate to the University Committee on General Education (COGE) was seconded as passed.

5. Introduction of New Employees

- Dean Johnson introduced Dr. Ian Ferguson as the new Chairman of Electrical and Computer Engineering, and Dr. Scott Smith as the new Chairman of Mechanical Engineering and Engineering Science.
- Dr. Young introduced Helene Hilger as the director of the new IDEAS Center, Regina Guyer and Sarah Watson who will be in the outreach arm of the IDEAS Center, and Faculty Associates Dr. Sandra Clinton and Dr. Keith Baarson.
- Dr. Brizendine introduced Melinda DeCusati (administrative staff), Rob Swan (CET), Amy Kitts (CET), Sarah McMillan (now on tenure track), Don Chen (CET), Na Lu (CET), and Ahmad Sleiti (MET).
- Dr. Kakad introduced Dr. Johnathan Bird and Jerri Price (administrative staff).
- Dr. Tolley introduced Lee Ann Parker (BSS in OSDS office).

6. FERPA Presentation and Discussion (Jesh Humphrey, OLA office)

Jesh Humphrey, Associate General Counsel at the Office of Legal Affairs, gave a presentation concerning the Family Educational Rights and Privacy Act (FERPA), which governs the release of student educational records. A PDF version of this presentation will be put on the College of Engineering web page. In response to a question, Mr. Humphrey confirmed that the use of attendance sheets is allowable under FERPA rules.

7. College update (Dr. Bob Johnson)

- **COE Picnic:** Cancel class on Friday October 2, and encourage your students to come to the picnic.
- **Budget:** Last year the COE took a \$1.5M hit, and suffered a real workforce reduction. Research admins have been reassigned part time to the Departments. The EPIC building budget was cut by \$4.7M, so the project is delayed. UNCC is on a 5% reversion of budget, buffered to some extent by enrollment growth funding. Academic Affairs has bailed us out for startup money for new faculty. The State has approved the expansion budget for EPIC - \$2M the first year, then \$3M afterwards, primarily for faculty positions.
- Research awards in the College went up from \$6.1M to \$8.2M.
- The Industrial Solutions Lab has 16 funded \$5000 projects; many energy related projects.
- We have two new Centers: IDEAS Center, and the Intelligent Energy Systems Center.
- **Swine Flu:** This will hit the state early this winter. Up to half the workforce and students could be away from work. Reporting procedures are being put in place.
- **ABET Self-Study** gets prepared this year. Student work needs to be collected.
- **It is our Strategic Planning year.** The Dean must report to the Provost with the next 5-year plan in December.

8. Adjournment

The meeting was adjourned at 1:58 p.m.