MINUTES

COLLEGE OF ENGINEERING FACULTY ORGANIZATION (CEFO)

Thursday, February 14, 2013, 12:30 PM

EPIC Building, Room G256

The following individuals signed the attendance sheet:
- COLLEGE OF ENGINEERING: R. Johnson, R. Brown, M. Castle, J. Edgecombe, D. Furr, W. Meier, B. Mohler, D. Shuntich, R. Smelser, J. Stein
- CIVIL ENGINEERING: J. Daniels, J. Gergely, M. Kane, S. McMillan, M. Pando, S. Pulugurtha, K. Warren, D. Weggel
- ELECTRICAL AND COMPUTER ENGINEERING: R. Adams, N. Bousaba, B. Chowdhury, J. Conrad, I. Ferguson, C. Hargrove, Y. Kakad, M. Manjrekar, A. Martin, A. Nasipuri, R. Sass, J. Xie, Y. Zhang
- ENGINEERING MANAGEMENT: E. Ozelkan, S.G. Teng
- ENGINEERING TECHNOLOGY: A. Brizendine, A. Browne, N. Byars, T. Cavalline, D. Chen, J. Hildreth, D. Hoch, J. Kimble, D. Murphy, T. Nicholas, M. Noras, C. Orozco, R. Priebe, P. Schmidt, D.Sharer, B. Sherlock, R. Swan, P. Tolley, S. Wang
- MECHANICAL ENGINEERING AND ENGINEERING SCIENCE: T. Beauregard, J. Brien, H. Cherukuri, A. El-Ghannam, C. Evans, G. Goch, F. Greer, J. Hill, R. Hocken, G. Hodgins, T. Koch, K. Lawton, J. Raquet, N. Srivastava, L. Thorsett-Hill, T. Xu, H. Zhang, N. Zheng
- OSDS: D. Latta, C. McDaniel, G. Robinson
- GUESTS:

Documented attendance: 72 total.

1. Welcome
CEFO president Jeff Kimble called the meeting to order at 12:30 p.m.

2. Approval of Past Minutes
A motion to approve the minutes of the November 29, 2012 CEFO meeting was seconded and passed. Past minutes are kept on the CEFO website at http://www.coe.uncc.edu/faculty-and-staff/coe-faculty-organization.html

2A. Introduction of New Faculty and Staff
Dean Johnson introduced Deborah Shuntich who is our new Alumni Relations Coordinator. She is working half time for the College to improve our engagement with alumni.

3. Windows 7 Rollout Plan (Jack Stein)

Jack Stein gave a presentation on the forthcoming transition from Windows XP to Windows 7. This is necessary because support for XP will soon be unavailable. He is working closely with the computing facility advisory group. By the end of August 2013, all Mosaic public labs, podiums, faculty/staff desktops and department labs will be converted to Windows 7. By the end of the year, all others will be converted. The software residency process for Windows 7 is under review by CFAC.

4. Creation of Constitution and Bylaws Committee

The CEFO Executive Committee met February 7th 2013 and discussed the need to revise the CEFO bylaws. The constitution was revised in 2011; however the bylaws have not been revised since 2003. In several areas the bylaws disagree with the Constitution or University practice and policies. The CEFO Executive Committee has created a committee that consists of the chair of each CEFO standing committee, and that will be chaired by our Parliamentarian Dr. Tom Nicholas. This committee will review and if necessary revise the CEFO bylaws and each standing committee's bylaws.

A motion from the CEFO Executive Committee that the task of review and revision of the bylaws be referred to this newly appointed committee was seconded and passed.

5. Continued Discussion of Matriculation Requirement (Ron Smelser)

Dean Smelser gave a presentation about possible changes to the requirements for the admission and progression of freshmen. Dr. Smelser proposes the following increased progression requirements:

- Completion of all non-elective courses with C or better
- Cumulative GPA of 2.5 or better
- Completion of freshman program within three semesters
- First semester GPA below 1.8 causes student to be moved to University College

Dr. Smelser encouraged faculty and departments to discuss these proposals, and also to think about how to simplify the computation of Major GPA.

6. COE Update (Dean Johnson)

Transition to Windows 7:

Dean Johnson commended Mosaic for the excellent progress they have made on this task.

SACS Visit:

The dates for the forthcoming SACS visit are Tuesday March 26 to Thursday March 28.

The Quality Enhancement Plan (QEP) is a requirement for accreditation by SACS, and it has three elements:

- Commitment to student success
- Inquiry
- Self and cultural awareness

All faculty need to become familiar with the QEP elements in preparation for the SACS visit.

State Funding:

The GA has adopted performance-based funding. The 10 performance metrics that we will be subject to are:

    i.   Fall-Fall retention of freshmen
    ii.   6-year graduation rates
    iii.   Degree efficiency
    iv.   Degrees awarded to Pell recipients
    v.   Financial integrity index
    vi.   4-year graduation rate at UNC-Charlotte
    vii.   Number of STEM and health degrees
    viii.   4-year transfer student graduation rate
    ix.   Undergraduate attempted hours
    x.   Percentage of alumni giving.

UNC Charlotte must show success in 7 out of 10 metrics in order to avoid budget cuts.

Budget:

There is no news from the state; no hints of any cuts. This seems to indicate that finances are stable. Hopefully we will see some additional faculty positions.

9. Adjournment

The meeting was adjourned at 1:40 p.m.