

# MINUTES

## COLLEGE OF ENGINEERING FACULTY ORGANIZATION (CEFO)

Thursday, December 2, 2010, 12:30 PM

CHHS, Room 380

The following individuals signed the attendance sheet:

- COLLEGE OF ENGINEERING: M. Castle, R. Johnson, W. Meier, T. Rufty, R. Smelser, J. Stein
- CIVIL ENGINEERING: J. Bowen, J. Daniels, M. Kane, D. Naylor, V. Ogunro, S. Pulugurtha, W. Saunders, M. Whelan, D. Young
- ELECTRICAL AND COMPUTER ENGINEERING: N. Bousaba, V. Cecchi, C. Hargrove, J. Hudak, Y. Kakad
- ENGINEERING MANAGEMENT: E. Ozelkan, S.G. Teng.
- ENGINEERING TECHNOLOGY: A. Brizendine, N. Byars, D. Chen, C. Cho, J. Hildreth, D. Hoch, T. Jarrell, P. Kabengela, J. Kimble, A. Kitts, S. McMillan, D. Murphy, M. Noras, C. Orozco, R. Priebe, P. Schmidt, D. Sharer, B. Sherlock, R. Swan, J. Urbas, S. Wang, A. Zhou.
- MECHANICAL ENGINEERING AND ENGINEERING SCIENCE: A. El-Ghannam, G. Elliott, H. Fang, D. George, R. Hocken, E. Morse, B. Mullany, J. Raquet, Scott Smith, A. Soliman, M. Uddin, H. Zhang.
- OSDS:
- GUESTS: Ruth Burnett, Carl Mahler, Brad Fach, Office of Technology Transfer.

Documented attendance: 59 total, 41 voting faculty.

Quorum of voting faculty: 56.

### 1. Welcome

CEFO president Ertunga Ozelkan called the meeting to order at 12:32 p.m.

### 2. Approval of Minutes (Barry Sherlock)

A motion to approve the minutes of the September 16, 2010 CEFO meeting was seconded and passed. Past minutes are kept on the CEFO website at <http://www.coe.uncc.edu/faculty-and-staff/coe-faculty-organization.html>

### 3. Technology Transfer Update (Brad Fach/Ruth Burnett)

Ruth Burnett gave a presentation introducing the Office of Technology Transfer, containing the information listed below:

- *Responsibilities of the Office of Technology Transfer*: Intellectual Property (IP) Management (Inventions, Patents, Copyrights, etc.); Bayh-Dole Compliance (Report federally funded inventions to government); Review and Sign Agreements (CDAs, NDAs, MTAs, etc.); Industry

Relationship/Partnership Building; Commercialization (Licensing and Start-Up Companies); and Sponsored Research Contract Assistance (Negotiate IP and confidentiality clauses).

- It's never too early to speak with the Office of Technology Transfer. (You can lose your patent rights by presenting or publishing your research. We can help protect these rights without delaying your publications or presentations.)
- You can download and submit the new *invention form* at <http://ott.uncc.edu/site/invention.cfm>
- The Office of Technology Transfer is available to give *presentations on Intellectual Property to your classes*. Topics include: IP Overview (patents, trademarks, copyrights); and Patent Searching Introduction "Patent Searching – Why Bother?"
- *Contact information:* 269-272 Grigg Hall, phone 687-8013. Carl Mahler [cmahler@uncc.edu](mailto:cmahler@uncc.edu), Ruth Burnett [raburnet@uncc.edu](mailto:raburnet@uncc.edu), Brad Fach [bfach@uncc.edu](mailto:bfach@uncc.edu), Andy Gonzales [ajgonzal@uncc.edu](mailto:ajgonzal@uncc.edu).

### **3A. Announcements by Toby Rufty**

- As a result of new benefit rates for research proposals, the old budget form is no longer valid. Researchers should call for the new budget form before writing their budget.
- Post-award people at Department rather than College level, should be the first point of contact.

### **4. COE Constitution Revision (Peter Schmidt)**

The proposed revised Constitution has been posted on the CEFO website for several months. The goals of the revision are (1) to move the definitions of the standing committees into the main body of the document, (2) to provide for the ability to hold elections electronically, and (3) to clean up the language. Peter Schmidt's presentation displayed the entire document, showing all proposed revisions. A motion was made that the vote on the new Constitution should be done as follows: paper ballots will be provided to all voting members, with a deadline for their return to be January 15<sup>th</sup>, 2011. The motion was seconded and passed. The result of this vote will be presented at the next CEFO meeting.

### **5. COE Update (Dean Johnson)**

Dean Johnson reported as follows:

- *ABET:* The Dean congratulated all on the success of the ABET visit and the glowing reviews given by the exiting committee.
- *EPIC:* Unfortunately, the bids came in over the estimates. The clean room won't be finished. The Chancellor has offered about \$3 million to complete other things. The building is scheduled to open February 2012.
- *Recruiting:* Dean Johnson reported that he had visited Vietnam, Indonesia, and Colombia recruiting students. He has formed the "Southern Universities Engineering Consortium" to make us more competitive against the large institutions for recruiting students.
- *Faculty recognition:* At the 20 January CEFO meeting, we will have a faculty recognition including teaching awards, and recognition of such honors as promotions to Fellow of a professional organization.
- *Budget:* There are two planning models: a 5% cut and a 10% cut. The Chancellor is holding sufficient money to absorb a 5% cut, but at the 10% level there would be significant cuts to academic affairs. These cuts do not involve employees losing their jobs; rather, we will feel the cuts in other areas.

### **6. Adjournment**

The meeting was adjourned at 1:28 p.m.